



Heat Pump Water Heater (HPWH) Post-Install & Maintenance Checklist

Your heat pump water heater requires regular maintenance.
Follow the steps below to keep your appliances running smoothly!



Scan this QR code for detailed instructions to
maximize your appliance.

Or, visit our webpage at: BayREN.org/post-install.

Immediately After Installation

- ☐ **In your PG&E account, switch to an electric rate plan** that maximizes your savings. For guidance, review the *Shift to a PG&E Rate Plan That Supports Electrification* section on BayREN.org/post-install.
- ☐ **In your appliance's manual, learn about your HPWH's operational modes.** Set your appliance to run at a time that works best with your rate plan, which may differ from factory settings.
- ☐ **Enroll in the PG&E Watter-Saver Program.** The program automatically heats water during lower-cost hours, helping reduce energy costs while earning monthly participation rewards. Plus, if you need to use your heat pump during peak hours, you still can.

Ongoing Maintenance

Review your model's manual for specific instructions. The content on the next page serves as a general checklist and reminder.

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Every 3 to 6 Months

- ☐ **Clean the air filter.** Your appliance filter light will turn on when it needs to be cleaned. Your cleaning cadence might depend on how often it is exposed to dust and debris.

Signs your filter needs cleaning or replacement:

- Increased energy bills
- It takes longer for your water to heat
- The unit makes unusual noises
- Error codes on the digital display

If the filter does not work despite cleaning, or regular cleaning does not occur, you may need to order a replacement filter.

Every 6 Months

- ☐ **Test the temperature and pressure relief valve.** Place a bucket under the pipe and release valve, then lift the lever slightly to ensure it releases water and closes properly. Ensure the lever returns to its closed position on its own. If there are any issues with the pressure relief valve, contact a professional.

- ☐ **Inspect for leaks and noises.** Do a visual inspection for rust or moisture on the floor and listen for unusual operating sounds. Contact a professional for unusual leaks and noises.

- ☐ **Ensure air flow.** Keep 1-2 feet of space around the heater clear to prevent restricted air flow.

Annually

- ☐ **Drain, flush, and refill your tank.** Turn off your water heater before draining. Consult your owner's manual for details on how to properly drain and flush your water heater.
- ☐ **Clean the condensate drain lines.** Keep the drain line clean and unclogged by unscrewing it from the water heater and pouring a small amount of a disinfectant like vinegar or bleach through the line. This will kill any algae, mold, or mildew that has formed in the pipe.